



St. John's Vestry  
April 2, 2019  
Philbrick Room  
7:00pm

Present: Rev. Anne Williamson, John Tabor, Gerry Simpkins, Lizzie Bristow, Kelly Boston, Ellie Sanderson, Ally Dudas, Maggie Skafidas, Jeff Croteau, Marian Ellis, Bob Nalewajk, Meg Moran, Joe Weir

Excused: Rev. Rob Stevens, Rev. Nathan Bourne, Barry Heckler, John Bolduc, Carol Gruen  
Check-in Question - 7:05pm

### **Clerk's Report**

*Approval of the Minutes: Jeff; 2nd Meg*

### **Treasurer's Report: Kelly**

#### Executive Summary:

- Income lower than budget expectations due to lower pledge offerings for YTD partially offset by higher plate offerings. Our budget assumes \$540K in pledges, current commitment is approximately \$460K. We have a gap to close!
- Parking income lower due to timing of parking donations for passes. Expenses essentially within budgeted expectations with a few exceptions due to timing plus the continued higher maintenance costs this year associated with boiler repairs.

#### Audit Update:

- 2019 we will have another full audit (similar to 2016)

#### Endowment Draws 2019:

- Planned \$64,074 for this year. Won't use until cash flow is needed. Took less than planned last year.

#### Other Notes:

Revenue for month lower by \$25,000

- Unfavorable pledge offering (we have a gap to close)
- Plate offerings lower by \$1.2K
- Metered parking favorable by \$950
- Parking Lot unfavorable by \$11.3K (timing)

Expenses higher by \$5,000

- Utilities
- Maintenance on boiler - emergency
- Possible accrual reversal on audit (good news)



#### Audit

- Sylvia has financials and planning a date in May for offsite work

*Motion to approve Treasurer's Report - Maggie; 2nd Bob*

#### Stewardship Update:

- Dual campaign complicated things for people. Unlike last year, when we were finished in December and went over, we went into the year with a much lower number.
  - Letters, messaging, phone night, identified regular givers and ask them to make a pledge, more letters to those who pledged last year and didn't yet this year
  - Will know more in a week of two

#### Grant Updates:

- Group has been meeting & doing a lot of work
- NH LCHIP (Land and Community Heritage Investment Program) Grant given each year - funded by real estate transactions and designed to preserve historic structures
  - Historic structures - for restoration and preservation (roof, walls, improve original structure)
  - Late April meeting
  - Letter of intent due 5/17
  - Grant due 6/28
  - Awarded in December
  - Need to get some people to bring pieces together (Tuesday 4/9 - 4pm)

#### Junior Warden Report: Gerry

- Quotes for roof
- Solar Panels
- Security company on Monday
  - Safes purchased and in sacristy
- Contractor came to look at sacristy door - preservationist

#### Clergy Report - Anne

- "Outside the Box" on Saturday (4/6) 5:30 (instead of normal Sunday time)
  - Guests coming from NY
  - Support network for formerly incarcerated people
- Sunday Lent meetings have been very well attended and well received
- Lots of church coming up for Holy Week
- Article in Seacoast Online
  - <https://www.seacoastonline.com/news/20190325/st-johns-church-plans-16m-renovation>



Other:

4/13 - Gathering at Maggie's (park across street)

Closing Prayer - 8:29pm

Respectfully submitted,

Marian Ellis

Clerk